



# Salt Lake Baptist College

3769 W. 4700 S.

Taylorsville, UT 84118

[docvbk@saltlakebaptistcollege.org](mailto:docvbk@saltlakebaptistcollege.org)

Dr. T.E. VanBuskirk - Administrative Vice President

801-964-0763

1/15/09

To: All Extension Study Centers of SLBC

Re: Requirements and Guidelines,

It has come to my attention that there is some confusion in the areas of Requirements and Guidelines for our Extension Study Centers and requirements for students of those Extensions.

We initiated new guidelines and requirements in 2008 that took effect this current school year, 2008/2009.

- 1. Life Experience credits:** No applicant can receive more than 32 Life Experience credits.
2. Applicants can also earn 1 credit per year in the active ministry.
3. All transfer credits from other colleges have to be proved by transcripts or copies of transcripts in order to be accepted.
4. All transfer credits accepted have to be credits for courses that can be related to or useful in the ministry. (English, Counseling, Business, Medical etc.)
5. A maximum of two years of credits (64) can be transferred from other colleges.
6. We will accept transfer credits from other Bible Colleges; but only if they are a Baptist College and fundamental in their teachings and they must use the King James Bible.. Those transfer credits are figured into the allowed maximum of 64 transfer credits.
7. The maximum allowed transfer credits and Life Experience and Ministry credits combined are not to exceed 94 (equivalent to 3 years). And the students are required to earn the rest of their credits from the Extension campus courses or from our online College courses and to meet all other requirements as set down by Salt Lake Baptist College.
8. It is required that all students take a minimum of one full year of Bible courses (32 credits) from us or from our Extension Campus to earn any degree from us, no matter how many transfer credits and Life Experience or Ministry credits they may have accumulated. The level of the degree earned will depend on the transfer credits combined with the credits earned from us as well as meeting of all other academic requirements set down by Salt Lake Baptist College for particular degrees and levels.
9. Applicants can challenge the online courses. A 100% score on the Challenge Test in each course is required in order to receive credit for that course.
10. Each Extension Campus is required to register with SLBC by August of each year in order to be recognized as an Extension Campus for the next school-year which begins Sept.

1<sup>st</sup> and ends at midnight on August 31<sup>st</sup>. Because this requirement is new, Extensions for the 2008/2009 school-year can receive a waiver of this requirement upon request; but that waiver will only pertain to the 2008/2009 school-year. Beginning with the 2009/2010 school-year, beginning on Sept. 1, 2009, all Extensions will be required to meet the August registration requirement and individual waivers of that August registration requirement will only be granted for extreme and verifiable circumstances.

**11.** Each Extension Campus is required to meet all requirements and conditions of the new Extension Campus Agreement.

**12.** We request that a representative from each Extension Campus attend the Graduation exercises each year and participate in the yearly Extension Campus training, information, and orientation meeting.

If a representative cannot be sent to the meeting from your Extension, please notify me. There will be a DVD of that meeting and copies of all printed material dispersed at that meeting made available each year and will be sent to all registered Extension Campuses.

If I can be of further assistance to you in any way, or if you have any other questions, please call me at 801-964-0763 or e-mail me at [docvbk@saltlakebaptistcollege.org](mailto:docvbk@saltlakebaptistcollege.org).

Christ's Servant in Salt Lake City

*Dr. T. E. VanBuskirk*

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