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| **Request for Issuance of Degrees**  **(Fee: $25/degree issued)** |  |  | **$5 USD charge for each Transcript.** |
|  |  |  |  |
| **Name of person requesting degrees:** |  |  | **Do you want transcripts for these students?** |
| **Email:** |  |  | ***Enter YES or NO on this line.*** |
| **Name of School/Study Center:** |  |  | **Note: transcript will be issued from the** |
| **Address for Mailing of Degrees:** |  |  | **USA School listed for each student.** |
| **Address2:** |  |  |  |
| **City:** |  |  | Do you want a watermark on the transcripts? |
| **State:** |  |  | ***Enter YES or NO on this line.*** |
| **Zip Code:** |  |  | **Only enter YES if your country requires** |
| **Country:** |  |  | **a Watermark on College Transcripts.** |
|  |  |  |  |
| **Student name as printed on Degree** | **Degree level and degree earned** | **Date on degree** | **Name of USA school of issue:** |
| **(DO NOT use all upper-case letters)** | **(Ex: Bachelor of Theology)** | **(Ex: June 6, 2023)** | **(Salt Lake Bible College or Heritage Baptist)** |
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